



# MAPLEWOOD SYNCHRONIZED SKATING CLASSIC

## DECEMBER 17-18, 2021

3M ARENA AT MARIUCCI-UNIVERSITY OF MINNESOTA CAMPUS, MINNEAPOLIS, MN

HOSTED BY:

MAPLEWOOD FSC AND THE NORTHERN FUSION SYNCHRONIZED SKATING PROGRAM



**Join us for the 25<sup>th</sup> annual Maplewood Synchronized Skating Classic Competition.**

**Practice ice:** Friday (approx. 11:00 a.m. -10:00 p.m.) Limited Saturday am (7:00 a.m.-9:30 a.m.)  
**Competition event:** Saturday (approx. 10:00 a.m.-3:00 p.m.)  
**On ice Critiques:** Critiques will start immediately after competition on Saturday (approximately 4:00-8:30 p.m.) Ice sold in 15 min blocks and team will be scheduled on first come, first serve basis.

The Maplewood Synchronized Skating Classic will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#) as well as any pertinent updates, which have been posted on the U.S. Figure Skating [website](#)

This competition is open to all synchronized teams comprised of members who are eligible, restricted, reinstated or readmitted persons, as defined by the Eligibility Rules, and currently registered members of a U.S. Figure Skating member club, a collegiate club or an individual member in accordance with the current U.S. Figure Skating Rulebook. Refer to the current rulebook regarding eligibility of non-U.S. citizens.

**SERIES INFORMATION:** This event is proud to participate in the National Synchronized Skating Series. Participation in this series is open to all levels. Teams must register for the series prior to the competition start date if they wish for that competition's results to be counted towards the series. Visit [usfigureskating.org](http://usfigureskating.org) for more information on this series. Results of this competition for participating teams will be reported to U.S. Figure Skating for generation of the series results.

#### ELIGIBILITY/TEST AND AGE REQUIREMENTS:

- Skaters must meet the age requirements by the July 1 preceding this competition.
- Moves in the field test requirements are as of the entry deadline.

#### COMPETITION REGISTRATION:

**Entry deadline: November 17, 2021 through the EMS**

All teams are required to register online via the U.S. Figure Skating Event Management System (EMS). Anyone listed as a team manager or coach for a team in their Members Only Team Profile will be able to access the registration system. Registration for the competition is not considered final until online payment has been received. Online payment via credit card is the only form of accepted payment for registration in EMS.

This event is a standard U.S. Figure Skating Synchronized Skating Nonqualifying Competition



1. Go to <https://m.usfigureskating.org>.
2. Use your personal member number and password to login.
3. Click the **BLUE** "EMS Event Management System" button.
4. Choose "Competition Registration – Teams" from the menu.
5. Select the team you would like to register for competition.
6. Click the REGISTER NOW button for Foot of the Lake Synchro.
 

**NOTE:** Only the competitions for which your team(s) are eligible will appear.
7. Walk through the on-screen registration process which will include:
  - a. Team Verification: confirm the team's information is accurate.
  - b. Registration Overview: review general information about the competition.
  - c. Event Selection: Confirm the event you are registering the team for is accurate.
  - d. Competition Roster Selection: Click the "**Add Skaters**" link. The screen will display all skaters listed in your Main Roster. Check the box next to a skater's name to add them to the competition roster.
  - e. Coach Information: Click the "**Add Coaches**" link. The screen will display all coaches listed in your Team Profile. Check the box next to a coach's name to add them. Only the coaches who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add coaches who are listed in your Team Profile.
  - f. Team Service Personnel Information: Click the "**Add Team Service Personnel**" to add attending team service personnel. The screen will display team managers and team service personnel listed in your Team Profile. Check the box next to a name to add them. Only the team service personnel who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add team service personnel who are listed in your Team Profile.
8. Payment via credit card will be required to complete your registration as it is the only accepted form of payment for registration in EMS. Registrations are not considered complete until an invoice confirmation via email has been received. A 3% processing fee will be assessed at check-out.

**NOTE:** Payment must be submitted individually for each team's registration. If you are planning on registering multiple teams in a short period of time, it is recommended that you contact your credit card company to prevent anti-fraud systems from being activated.

#### EVENTS OFFERED AND ENTRY FEES:

To see the current synchronized skating handbook/technical information and current ISU communications: [CLICK HERE](#) or on the event offered below.

Aspire Synchro events should be run in accordance to the Learn to Skate USA Compete USA Manual (a maximum of 6 teams per group).

For Aspire levels, teams may choose to skate up one level if they would like more of a challenge.

Event Offered	Judging System	Team Fee
<a href="#">Snowplow Sam</a>	6.0	\$200
<a href="#">Aspire Beginner</a>	6.0	\$200
<a href="#">Aspire Pre-Preliminary</a>	6.0	\$200
<a href="#">Aspire Preliminary</a>	6.0	\$200
<a href="#">Preliminary</a>	IJS	\$450
<a href="#">Pre-Juvenile</a>	IJS	\$450
<a href="#">Open Juvenile</a>	IJS	\$450
<a href="#">Juvenile</a>	IJS	\$450
<a href="#">Intermediate</a>	IJS	\$450
<a href="#">Novice</a>	IJS	\$450

<a href="#">Junior Combined</a>	IJS	\$800
<a href="#">Senior Combined</a>	IJS	\$800
<a href="#">Open Collegiate</a>	6.0	\$400
<a href="#">Collegiate</a>	IJS	\$450
<a href="#">Open Adult</a>	6.0	\$400
<a href="#">Adult</a>	IJS	\$450
<a href="#">Open Masters</a>	6.0	\$400
<a href="#">Masters</a>	IJS	\$450

**REFUND POLICY:** Entry fees will not be refunded after entry deadline unless no competition exists or is canceled. The online processing fees are non-refundable.

**FACILITIES:**

The competition will be held at Mariucci Arena, University of Minnesota Campus, 1901 4<sup>th</sup> Street SE Minneapolis, Minnesota. Olympic size rink – 100' x 200' – map available by request

**COVID-19 INFORMATION:**

- Effective Monday, Aug. 2, face coverings are required to be worn indoors by ALL persons (including fully vaccinated persons) attending any U.S. Figure Skating sanctioned event or activity despite of local, state, or facility policies. Review the full update [HERE](#).  
\*\*Exceptions: athletes practicing or competing on the on the ice or warming up outside
- Coaches and Team Service personnel may not exceed 6 persons (max. 4 coaches and 2 TSP)
- Spectators: There are no limits on number of spectators. The number of spectators is subject to change based on the current state and local guidelines. We will communicate with team personnel with any updates and changes.

**TEAM WARM UP AREA:**

There will be an assigned warm up area for each team to use on the main concourse. The space will be assigned and given a designated time to use on the schedule given at check in.

**LOCKER ROOMS AND CHANGING AREAS:** This event will follow the Locker Rooms and Changing Area policy included in the [SafeSport Handbook](#).

**MUSIC AND PPC:**

All teams are required to upload their competition music and, if competing in an IJS event, submit their planned program content to their Team Portal in EMS by music and PPC deadline as indicated below. All music and PPC submissions must be made via the Team Portal in the Event Management System (EMS) under the Music and Program Content Tab. After the deadline, music and PPC can no longer be uploaded online. Questions regarding upload? Email [productsupport@USFigureSkating.org](mailto:productsupport@USFigureSkating.org).

**MUSIC DEADLINE:** 11/17/2021 at 11:59 p.m. ET

**PPC DEADLINE:** 12/03/2021 at 11:59 p.m. ET

**\* PLEASE HAVE SEPARATE CDs FOR PRACTICE AND COMPETITION BACKUP\***

**LIABILITY:** Per Rule 1600: U.S. Figure Skating and the clubs or organizers of competitions undertake no responsibility for damages or injuries suffered by the skaters or officials. As a condition of and in consideration of the acceptance of their entries or participation therein, all entrants, their parents and guardians and officials will be deemed to agree to assume all risks of injury to their person and property resulting from, caused by or connected with, the conduct and management of the competition, and to waive and release any and all claims which they may have against any officials, U.S. Figure Skating, the club hosting the competition and its officers; their entries shall be accepted only on such condition.

## ON SITE CHECK IN

Check in will be one hour before the first event and run through the last event of the day. The check-in table will be located on the concourse level under section 1, directly above the main entrance. One team representative should check in on behalf of the team, as soon as the team arrives at the competition. Team personnel (coaches, team managers and team service personnel) must check in separately to receive their credential (see requirements below).

## COMPLIANCE AND CREDENTIALING:

Each team will receive a maximum of four coach credentials and two team service personnel credentials as well as one credential for each skater on the competition roster. In order to receive a credential at the competition team personnel (coaches and team service personnel) and any mandatory athletes must meet all compliance requirements for the current season.

All team personnel and skaters must be listed in the Team Portal for the competition.

The local organizing committee/club will have a list of team personnel who are cleared for a credential at the competition. Team personnel will need to check in at the event registration desk and show a government issued photo ID to receive a credential. Team personnel who are ***NOT*** on the list will need to show proof of compliance, as required by your role with the team, and a photo ID at check-in.

If a team personnel cannot provide a photo ID and is not on the list or cannot produce the necessary documents, he or she will not be allowed a credential – *no exceptions*. We strongly urge all team personnel to have their compliance cards with them. Non-credentialed coaches will not be permitted in the designated coaching area at rink side during events including practice sessions. Non-credentialed team personnel will not be permitted in any team designated areas.

The local organizing committee/club will also have a list of mandatory athletes who are cleared for a credential at the competition. Mandatory athletes will not be required to check-in independently from the team, but the athletes' credentials should be pulled, and the team flagged for review at check-in. Any mandatory athlete that cannot provide proof of SafeSport completion will not be allowed a credential or participation in the competition – *no exceptions*. We strongly urge all team managers and mandatory athletes to maintain a copy of proof of compliance with them at the time of check-in.

**\* Items noted with a red star are accessible via U.S. Figure Skating Members Only Website:**

[www.usfsaonline.org](http://www.usfsaonline.org) · Person Icon  or Account · Member Profile · Compliance

### Coach/Choreographer (domestic/non-foreign):

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*

  - The background check will be valid for two seasons, the one in which it was completed plus one additional.

- ✓ If 18 years or older, must complete annual SafeSport Training. \*

  - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.

- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. \*
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement. \*

- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

Foreign Coach/Choreographer:

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

Team Service Personnel (if 18 years of age or older):

- ✓ Submit information, pay for and successfully pass an annual background check through U.S. Figure Skating in Members Only. No other form of background check will be accepted. \*
- ✓ Complete SafeSport certification. \*

Mandatory Athletes:

Athletes age 18+ as of the competition start date who will be competing on a team (i.e. synchro, dance, pairs, Theatre, etc.) with at least one minor athlete must complete SafeSport training. \*

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SafeSport compliant until they have completed the training and their Members Only portal reflects completion. Please email [safesport@usfigureskating.org](mailto:safesport@usfigureskating.org) for instructions or questions regarding parental consent.

**PRACTICE ICE:**

There will be practice ice available on Friday December 17<sup>th</sup> (approximately 12:00 p.m. to 10:30 p.m.). There will also be limited ice available on Saturday, December 18<sup>th</sup>, (early) the morning prior to the start of the competition. IJS practice ice will be scheduled for Friday the 17<sup>th</sup> (afternoon/early evening). Practice ice will be sold (first come, first served basis) in 15 minute segments for \$100 per segment. Every effort will be made to accommodate requests for specific times. All practice ice will be held at Mariucci Arena. Some limited sessions are also available at the Ridder Arena connected to Mariucci Arena.

How to Purchase Practice Ice:

1. Purchase Practice ice via EMS for the total number of segments requested
  - a. The practice ice tab will become available during the pre-purchase window. The total number of segments your team purchases cannot be guaranteed. Any segments that cannot be scheduled by the LOC will be refunded to the team.
  - b. Complete the Synchro Classic 2021-Team Response google form for preferred times – will do our best to accommodate. Form link is on website [mfscskate.org](http://mfscskate.org)

**ON ICE CRITIQUES:**

There will be on ice critiques offered Saturday, December 18<sup>th</sup> immediately following the competition. Critiques will be sold in 15 minute segments for \$100 per segment

How to Purchase Critiques:

Complete the Synchro Classic 2021-Team Response google form for preferred times – will do our best to accommodate. Form link is on website [mfscskate.org](http://mfscskate.org)  
Payment can be mailed to MFSC via check or Venmo

**AWARDS:**

Awards will be presented on the basis of final placement. All team members in teams placing first (1) through third (3) will be awarded medals. Junior and Senior short program/free skates are combined events. Awards can be picked up at the registration table. All Aspire teams will receive an award.

**ADMISSION:**

There will be a \$10.00 admission for spectators. (5 and under are free) Tickets can be purchased at the door.

**CONCESSIONS:**

Concessions will not be open during the event.

**VENDORS:**

We will have some vendors on the main concourse of the arena neat the registration table

**PINS:**

We will have competition Pins available to purchase

**PROGRAMS**

We will have full color event programs available to purchase. Teams can add team pictures for a small fee and advertising if desired.

**VIDEO:**

We will not have a video available for purchase and will only be livestreaming if the spectator requirements are changed and spectators are not allowed. Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own team is strictly prohibited.

**LIVE SCORING:**

We will be having live scoring link available through our website.

**OFFICIAL NOTICES:**

An official bulletin board will be maintained at registration/check in table. It is the responsibility of the team personnel to check the bulletin board frequently for any schedule changes and/or additional information.

The official schedule of events will be posted no later than 14 calendar days prior to the start of the competition. This schedule and other details will be emailed to all team contacts and posted to website.

**CONTACT INFORMATION:**

Competition website: [www.mfscsakte.org](http://www.mfscsakte.org) – click on competitions-synchro Classic

For questions, please contact the following individuals:

Competition Chair:	Nikki Bennis	<a href="mailto:adamnikki@comcast.net">adamnikki@comcast.net</a>	651-398-7183
Chief Referee:	Dann Krueger	<a href="mailto:skatekrueger@aol.com">skatekrueger@aol.com</a>	612-644-2838
Practice Ice Chair:	Nikki Bennis	<a href="mailto:adamnikki@comcast.net">adamnikki@comcast.net</a>	651-398-7183
Additional Contact:	Andrea Hall	<a href="mailto:skaterbikerhall@gmail.com">skaterbikerhall@gmail.com</a>	612-386-3199

**ACCOMODATIONS:**

The Commons Hotel is the official hotel. Please be sure to mention the Maplewood Synchronized Skating Classic in order to get a special rate. Graduate Minneapolis Hotel 615 Washington Ave. SE Minneapolis, MN 55414 - Located on the University of Minnesota Campus Contact: Director of Sales 612-986-1975

If you would like additional assistance or other options, please feel free to contact Nikki Bennis, 651-398-7183

**PROGRAM ADVERTISING/TEAM PHOTO'S (optional):** See attached Advertising form

# MAPLEWOOD SYNCHRONIZED SKATING CLASSIC

December 17-18, 2021

Program Advertising Rates **Note:** PROGRAM WILL BE PRINTED IN COLOR

<u>OPTIONS</u>	<u>PRICE</u>	<u>AMOUNT DUE</u>
Full Page (8.5" x 11")	\$130	\$ _____
Half Page (8.5" x 5.5")	\$80	\$ _____
Quarter Page (4.25 x 5.5")	\$50	\$ _____
Set-up Charge for the above ads if not copy ready:		
Full Page	\$25	\$ _____
Half Page	\$25	\$ _____
Quarter Page	\$15	\$ _____

**TOTAL AMOUNT ENCLOSED FOR AD(S):** \$ \_\_\_\_\_

\*\* When submitting your advertisement/artwork it must be submitted electronically in .pdf, .jpeg or .eps format.

**TEAM PHOTO's (official or casual/fun, will be printed in color): \$20 Fee**

Team Name: \_\_\_\_\_

Division: \_\_\_\_\_

Club: \_\_\_\_\_

**TOTAL AMOUNT ENCLOSED FOR TEAM PHOTOS** \$ \_\_\_\_\_

CHECKS PAYABLE TO THE MAPLEWOOD FSC

**ADVERTISING DEADLINE IS NOVEMBER 17, 2021**

**MAIL or EMAIL TO:**  
**MAPLEWOOD SYNCHRO CLASSIC**  
**C/O Nikki Bennis**  
**8036 Hudson Blvd N. Oakdale, MN 55128**  
**[adamnikki@comcast.net](mailto:adamnikki@comcast.net) - 651-398-7183**